



# St Mary's School

To do ordinary things extraordinarily well

## Reporting and Assessment Procedures

*Assessment is integral to all aspects of learning not just because it is required, but because it allows us to judge the effectiveness of the learning process for those presenting the material and those learning as a result of its use. It allows educators to review, refine and improve what is offered. It allows learners to know how well they have learned and what they have to do to improve future learning. It can be used at every level from early childhood to higher education and be either individual or system wide assessment.*

*There is no single assessment method which is best for every situation. The assessment format used should provide the best information to manage further improvement.*

### Curriculum

St Mary's School will implement the Pre-Primary to Year 10 Western Australian Curriculum in accordance with:

- The Policy Standards for Pre-Primary to Year 10: Teaching, Assessing and Reporting
- The Principles of Learning, Teaching and Assessment detailed within the Outline

In relation to Kindergarten:

- *Belonging, Being and Becoming: The Early Years Learning Framework (EYLF)* describes the principles, practices and outcomes essential to support and enhance young children's learning from birth to five years of age, as well as their transition to school
- The *Kindergarten Curriculum Guidelines* guide educators to develop Kindergarten curriculum for Western Australian children. It draws from the key ideas and related content from the EYLF to construct curriculum to ensure that all children in Kindergarten experience quality teaching and learning

St Mary's School shall take students and their needs as the starting point for all curriculum decisions.

- The curriculum shall be inclusive and flexible to respond to the particular developmental needs, interests and abilities of individuals
- The curriculum shall create opportunities for students to critique and respond to change
- The curriculum shall be informed by evidence-based educational and pedagogical practices

### Assessment

St Mary's School will:

- Monitor and assess individual student achievement, referring to the Principles of Learning, Teaching and Assessment detailed within the Outline
- Develop and administer assessments in relation to the content of the Pre-primary to Year 10 WA Curriculum
- Ensure that assessments enable all students to demonstrate their knowledge, understandings and skills in relation to the year-level achievement standard
- Develop processes to support all teachers in making valid and reliable judgements

- Use data from prescribed national and statewide assessments to inform teacher judgements about student achievement

At St Mary's School we will:

- Provide individual students with feedback on their learning through formative and summative assessments
- Make judgements of student achievement in relation to the year-level achievement standard
- Administer prescribed national and state-wide assessments including NAPLAN, BRLA, OLI and EYLND
- Provide information on how a student's achievement compares with the student's peer group at the school, on request from the student's parents/carers
- Communicate with parents/carers about student progress and achievement through, but not limited to, work samples, students reflections, rubrics and test results
- Report to parents/carers for each student at the end of each semester using a formal report for Pre Primary to Year Six
- Report to parents/carers with information relating to the development of other student attributes that influence learning through, but not limited to, formal and informal interviews

## Reporting

St Mary's School will:

- Use plain language to report to parents/carers on the achievements of Pre-Primary to Year 10 students in terms of the WA achievement standards – such reports will be provided:
  - **Formally**, in an end of semester report using a five-point scale.
    - Years 1-6:
      - A The student demonstrates **excellent** achievement of what is expected for this year level.
      - B The student demonstrates **high** achievement of what is expected for this year level.
      - C The student demonstrates **satisfactory** achievement of what is expected for this year level.
      - D The student demonstrates **limited** achievement of what is expected for this year level.
      - E The student demonstrates **very low** achievement of what is expected for this year level.

NB: If there is a legitimate reason for a student to be following a modified curriculum, in consultation with parents/carers, schools report on a student's progress/achievement in terms of the modified curriculum.

Pre-Primary:

The student demonstrates **exceptional** achievement given the expectations for this year level.

The student has **exceeded** the achievement expected for this year level.

The student demonstrates the **expected** achievement for this year level.

The student is **working towards** the achievement expected for this year level.

The student has **not yet demonstrated** the expected achievement for this year level.

Each report **will** have:

- 1) an overall grade for each subject area
- 2) results for your child's overall behaviour, relationship development and attitude at school
- 3) a general comment
- 4) effort ratings for each subject area
- 5) comments for certain subject areas

- **Informally**, throughout the year in a variety of ways and for a variety of reasons and
- **As requested from the student's parents/carers**, providing information on how a student's achievement compares with the student's peer group at the school.
- Those children who are on an IEP (Individual Education Plan) will meet with teachers, parents, Students With Disability Coordinator and if required, CEWA Special Needs Consultant and Leadership Team.
- Disseminate to parents/carers the reports from national and state-wide assessments and as appropriate, provide opportunity for discussion between teachers and parents/carers

## Assessment Schedule 2021

	Term 1	Term 2	Term 3	Term 4
Kindy	PLD Pre Literacy Screen PLD Speech Development Screen	PLD Pre Literacy Screen PLD Speech Development Screen	PLD Pre Literacy Screen PLD Speech Development Screen	PLD Pre Literacy Screen PLD Speech Development Screen
Pre-Primary	On Entry Assessment	PLD Speech Development Screen Running Records	Running Records	Running Records On Entry Assessment (students at risk) PAT Early Years Reading - Mid Foundation
Year 1	On Entry Assessment PLD Spelling Placement Test Running Records PLD Spelling End of Term Review	Running Records PM Benchmark Reading PLD Spelling End of Term Review	Running Records PLD Spelling End of Term Review	Running Records PM Benchmark Reading PLD Spelling End of Term Review South Australian Spelling B PAT Early Years Reading- End of Year PAT Maths 1
Year 2	On Entry Assessment PLD Spelling Placement Test Running Records Literacy Pro Basic Maths Facts Test PLD Spelling End of Term Review	Running Records PM Benchmark Reading OR Informal Inventory Prose Literacy Pro PLD Spelling End of Term Review Basic Maths Facts Test	Running Record Literacy Pro Basic Maths Facts Test PLD Spelling End of Term Review	Running Records PM Benchmark Reading OR Informal Inventory Prose PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Tests South Australian Spelling B PAT Reading 2 PAT Maths 2
Year 3	AGAT PLD Spelling Placement Test Running Records Literacy Pro Observation Survey (students at risk) MAI (students at risk) Basic Maths Facts Test PLD Spelling End of Term Review	Running Records NAPLAN PM Benchmark Reading OR Informal Inventory Prose PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records BRLA PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records PM Benchmark Reading OR Informal Inventory Prose PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Tests South Australian Spelling B Basic Maths Facts Test PAT Reading 3 PAT Maths 3 PAT Grammar and Punctuation 3
Year 4	AGAT PLD Spelling Placement Test Running Records Literacy Pro Basic Maths Facts Test PLD Spelling End of Term Review	Running Records Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test South Australian Spelling B PAT Reading 4 PAT Maths 4 PAT Grammar and Punctuation 4
Year 5	AGAT PLD Spelling Placement Test Running Records Literacy Pro Basic Maths Facts Test PLD Spelling End of Term Review	Running Records NAPLAN Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records BRLA PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test South Australian Spelling B PAT Reading 5 PAT Maths 5 PAT Grammar and Punctuation 5
Year 6	AGAT PLD Spelling Placement Test Running Records Literacy Pro PLD Spelling End of Term Review Basic Maths Facts Test	Running Records Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test	Running Records Informal Inventory Prose OR PM Benchmark Reading PLD Spelling End of Term Review Literacy Pro Basic Maths Facts Test South Australian Spelling B PAT Reading 6 PAT Maths 6 PAT Grammar and Punctuation 6

### Reporting at St Mary's School

	Whole School	Parents	Staff
Term One	Parent Information Evening Parent Interviews	<ul style="list-style-type: none"> <li>• IEP Meetings</li> <li>• Parent meetings with all at own discretion re times, etc</li> </ul>	
Term Two	PP-6 Formal Report Kindy Portfolio	<ul style="list-style-type: none"> <li>• IEP Meetings</li> <li>• Staff meet with parents of students who are receiving a modified report</li> <li>• Follow Up Parent or Teacher initiated Parent Meetings</li> </ul>	Class teachers to discuss students who are receiving a modified report or a 'D' with AP prior to meeting with parents.
Term Three	Learning Journeys	<ul style="list-style-type: none"> <li>• IEP Meetings</li> <li>• Follow Up Parent or Teacher initiated Parent Meetings</li> </ul>	
Term Four	PP-6 Formal Reports Kindy Portfolio	<ul style="list-style-type: none"> <li>• IEP Meetings</li> <li>• Follow Up Parent or Teacher initiated Parent Meetings</li> <li>• Staff meet with parents of students who are receiving a modified report</li> </ul>	<p>Class teachers to discuss students who are receiving a modified report or a 'D' with AP prior to meeting with parents.</p> <p>Handover/Transition Meeting and notes</p>

**Source of Authority:**

Executive Directive – Curriculum Assessment and Reporting