

St Mary's School Parents and Friends Association
Minutes of the general meeting held in the School Hall
On Monday 20 March 2017

Attendees: Daina Sutherland, Craig Lane, Emma Growden, Ray Rose, Kylie Cox, Tamara Cox, Pauline Riethmuller, Melanie Clark, Leonie Grant, Elisha Cooper, Jasmin Holmes, Vanessa Thompson, Karlyn Settineri, Liana Foster

1 Craig Lane opened the meeting at 7:30 pm and Mr Rose led the meeting in prayer.

2 **Apologies:** Mel Carr, Meg Gethin, Marie Bartlett, Vanessa McGinniss, Adele Alvaro

3 Adoption of the minutes of the previous general meeting held on 6 February 2016

Moved: Kat White "That the minutes of the general meeting held on 5 September 2016 are accepted as true and correct proceedings." **Seconded:** Mel Clark **CARRIED**

4 **Business arising from the minutes**

Cyber Safety – can't catch them by phone, Craig to follow up as he is more by the phone

Successful Learning Workshop – PFFWA. Decision to skip this event for now as there are similar events planned by the school in term 2.

5 **Correspondence**

Out:

- Multiple correspondence re tonight's meeting
- Multiple correspondence re banking payments

In:

- Various Fundraising Brochures
- Multiple correspondence re tonight's meeting
- Multiple correspondence re banking payments
- Bank statements and accounts
- PFFWA affiliation account and newsletter
- Certificate of Recognition
- 20032017 Sonya Barnett re canteen

Moved: Daina Sutherland "That the correspondence is accepted." **Seconded:** Leonie Grant **CARRIED**

6 **Treasurer's Report**

Emma Growden presented the P&F Treasurer's report. See attached.

Moved: Emma Growden "To accept the 1 Feb 2017 to 31 March 2017 Financial Summary as true and correct". **Seconded:** Karlyn Settineri **CARRIED**.

7 **Principal's Report** see attached (concert - 6 Dec wed: night last week of term)

8 **Board Rep Report** submitted by Vanessa McGinniss as below.

The School board met for the first time 2017 on Monday 13th February. This year's school board representatives include; Yvonne Gray (Chair), Mugove Munamati (Treasurer), Nat Partington (Secretary), Vanessa Thompson, Shay Creagh, Meg Gethin, Vanessa McGinniss, Ray Rose, Pauline Riethmuller, Father Andrew Bowran (note: Father Patrick Toohey was present as interim/acting parish priest 13/2/17)

Items of General business for P&F attention

Welcome back picnic/information evening: The board meeting was held on the Monday after the Welcome back P&F picnic and information evening. It was noted that while a very pleasant evening very few families remained after their children's information sessions to participate in the picnic which was disappointing. It is important to identify ways that the board and P&F can work together to increase engagement and participation of a wider portion of our school community in these activities.

School fence: Last year damage occurred to parts of the school fence. This requires repair. It has previously been discussed at P&F that a busy bee could be organised to help re-fence the damaged section. Can the P&F advise if they are able to organise a 'busy bee' to undertake fence repairs.

P&F Meeting Update: *Pauline reports that we have a new groundsman that will cover this for us. Many thanks from the P&F for his work!*

Strategic plan – during 2017 the staff, school board and P&F will participate/contribute to the renewal of the strategic plan for the school. Details will be covered by Ray.

9 Parish Report – not tonight

10 Canteen Report

Everything is going well so far. Ness is happy to do the ordering. All coordinators and volunteers have been amazing and happy to help. It's been very positive so far. Thanks Super Kat! 3 new coordinators have trained this term and will be able to be rostered on next term. We have more volunteers than are needed. A bit short of cooking people. Ness happy to remind cooking people the week before. Add to the price list – small cakes 50c, large cakes \$1. Sign in canteen – one line for 50c cakes, one line for \$1 cakes. Ness is happy to answer questions.

Name and grade on lunch orders please. If room number and school year is not on there - keep lunches in canteen in for kids to collect.

New roster out in week 10 with last newsletter.

Big well done and thanks to Ness Thompson.

11 General Business

a) **Parent Welcome Back Picnic/Information Evening Feedback**

Not well attended for the picnic part of the evening. Weather perhaps turned people away. Can we have food to sell rather than BYO? Felt that it was rushed moving from one to the other. Could we have someone to supervise in the playground? Can we organise some entertainment – music? Movie for the kids? Roster supervision. *Plan in term 4 for next year.*

b) **Faction Swimming Carnival**

Went well, novelty events were great! Weather was good. Lunch needed to be not with two events to follow. Suggestion to start the carnival later in the day so they go home at the end. Set up would be easier too as it could be done a little later. Day time was a big success. Could there be more novelty events for kids? Some confusion in starting ends at the interschool – will be rectified for 2018 so both events match.

c) **Class Reps Feedback/updates/reports**

Nothing to report.

d) **Ladies Night**

Can we advertise for someone to coordinate this event? Kat can talk to a wine dude? Mel offered for 2017, Kylie Cox keen to help in 2018. Good to have someone take this on that has attended the event previously.

e) **Footy Tipping**

131 participants, about 50 down from last year. We need 115 to cover the cost of the prize, so profit will be low. If you are interested you need to be registered and paid by Wednesday. Hasn't been well supported by the school community. Emma to put it through to Nukarni/Burra/Sports Council/Rec Centre to request we send the information out through their mailing lists. 15 businesses have sponsored. Sonia and Chris Barnett are sponsoring a round. Thanks to Jasmin for doing the poster.

f) **Schools 90th/School Fair**

Teresa Cutri is coordinating the 90th reunion and Narelle Millington is coordinating the School Fair. Teresa has a meeting this Wednesday evening at 7pm to start planning for this event, please support her!

Proposed dates: first weekend of term 4 - Saturday 14th October for the 90th and week 9 in term 3 - Saturday 16th September for the fair.

Query about these being held on different days as the initial idea was to run them together. The P&F feel very strongly that these 2 events should be held on the same date for a number of reasons;

- Avoiding burnout of parents, staff and helpers running two very large scale events so close together.
- The opportunity for visitors to the school to attend both events with their families.
- The opportunity for the fair to also showcase the school – so many possibilities ie choir performances, piano/guitar performances, drama performances, open classes, work displays.
- Would allow past students/staff to see the current students and school in action.
- People would be able to choose to attend one or both events in the same day.
- Grandparents etc who previously attended the school may like to attend both if they were held together, but be reluctant or unable to make 2 trips so close together.

Karlyn has agreed to attend the next 90th meeting and speak on this concern on behalf of the P&F. Thanks Karlyn.

P&F to coordinate a community fundraiser for the 90th such as name pavers or tiles. Kat and Daina will coordinate this. Karlyn had a creative tile idea that has been discussed previously.

g) **K-1 Morning Tea Feedback**

Name badges were great! Face to face contact is great. Could we run each term? Was easy and casual. Feedback given on the day was overwhelmingly positive. Good to meet the President, many of these people didn't know who he was!

h) **Christmas Concert Venue**

Due to the difficulties in catering for our numbers experienced in 2016 the 2017 school concert will NOT be held at Cummins Theatre. Other options are being considered.

i) **Annual School Improvement Plan (ASIP) 2017**

j) **Strategic Plan Development**

The vision – what do we want? Brainstorm: Round the table - what do we want a graduate from St Mary's to be? Ray collected responses.

k) **School Disco**

Meg Gethin is keen to see a school disco held, happy to help organise this but looking for someone with an older child to support. Can reps ask about in older classes please? Just need to cover costs – good social event. Juice box and popcorn could be an option for food on the night. Kylie happy to help Meg. All present happy to go with it!

l) **Successful Learning Workshop** – PFFWA defer to next year. Similar events in the pipeline

14 June 6.30pm protective behaviours workshop at the school.

Grant funding for community events – Em looking into for fete?

There used to be a form that went out asking parents how they could contribute to helping and being involved in the school and P&F. Ray will try to hunt this down and pass back through the P&F for updating and distributing.

13 **Next Meeting:** 1 May at 7:30pm

14 **Close:** 9.06pm