

**St Mary's School Parents and Friends Association**  
**Minutes of the general meeting held in the School Hall**  
**On Monday 6 February 2017**

**Attendees:** Daina Sutherland, Craig Lane, Emma Growden, Ray Rose, Melinda Carr, Alison Edgecombe, Beth Smith, Father Patrick, Vanessa McGinniss, Liana Foster, Pauline Riethmuller, Justine Low, Leonie Grant, Melanie Clark, Tania Geier, Vanessa Thompson

1 Craig Lane opened the meeting at 7:34 pm and Father Patrick led the meeting in prayer.

2 **Apologies:** Jasmine Holmes, Erica Carlson, Meg Gethin, Elisha Cooper, Claire Kudas, Marie Bartlett

3 Adoption of the minutes of the previous general meeting held on 5 September 2016

**Moved:** Emma Growden "That the minutes of the general meeting held on 5 September 2016 are accepted as true and correct proceedings." **Seconded:** Ness Thompson **CARRIED**

4 **Business arising from the minutes**

5 **Correspondence**

**Out:**

- 012017 P&F welcome back
- Multiple correspondence re tonight's meeting
- Multiple correspondence re banking payments

**In:**

- Various Fundraising Brochures
- Multiple correspondence re tonight's meeting
- Multiple correspondence re banking payments
- MCRC re volunteers event
- Bank statements and accounts
- Merredin Shire re Grant opportunities

**Moved:** Daina Sutherland "That the correspondence is accepted." **Seconded:** Kat White  
**CARRIED**

6 **Treasurer's Report**

Emma Growden presented the P&F Treasurer's report. See attached.

**Moved:** Emma Growden "To accept the December 206 to February 2017 Financial Summary as true and correct". **Seconded:** Leonie Grant **CARRIED**.

7 **Principal's Report** see attached

8 **School Board Report** – Board Rep not yet appointed, first meeting next week

9 **General Business**

a) **Parent Welcome Back Picnic/Information Evening**

Times in week 1 newsletter. BBQ available if people want to use it. This is an alcohol free event due to children onsite and the new St Mary's School Code of Conduct. Promote on Facebook and in week 2 newsletter. This event will be on rain, hail or shine! Please promote and support this event!

b) **Promoting the P&F/vision for 2017 and role of the class reps/calendar**

Please see attached poster to review the role of the class rep.

Daina to distribute contact e-mail to class reps this week.

Introduce class reps on Friday night so parents can put names to faces – Craig to action Messenger/Facebook groups are in place in K/PP1/2/4/. Not 3/5/6. Working on getting everyone on board! Daina to follow up with Alison and Leonie. Please be mindful of posting photos of children without consent.

Term 1

Whole School Morning Tea and intro to P&F (K/P/1 families - PFFWA to speak)

Mel and Vanessa suggest this is a good event to do again this year.

Straight after school drop off so parents can go straight in, help yourself to tea/coffee/cakes

Sticky labels for names is a good idea!

Daina will coordinate with Steph. Date set for 15<sup>th</sup> March - week 7 – 9am. K/P/1. P&F will cover cost of a bakery morning tea. (or ask Mel to cook!) Ray to promote in newsletter, reps to promote through social media. Daina will organise some details.

Calendar suggestions for P&F for the year ahead below, if we are interested in these events we need volunteers to coordinate and organise!

Term 2

*Ladies Night (All ladies – include community)*

*Information night? Agricultural Women Wheatbelt East (AWWE) or Parents and Friends Federation of WA (PFFWA) may be able to assist with ideas and inspiration??*

*Men's Night/day out?*

Term 3

*School Fete*

Term 4

*90<sup>th</sup> celebrations*

*Melbourne Cup or Open Garden day??*

*Christmas Concert/Grandparents Day*

*P & F AGM*

c) **Board Rep**

The Board Rep was decided upon as being Vanessa McGinniss. Thanks Ness!

**Moved:** Kat White **Seconded:** Craig Lane. All in favour **CARRIED**

d) **Cyber safety talk in term 1**

P&F to coordinate, will advise dates and details ASAP

e) **Footy Tipping**

7 memberships sold, 1 round of sponsorship already confirmed

Get everyone involved in selling books, try to keep the sponsorship organising to just a couple of people to keep things better coordinated.

f) **Schools 90<sup>th</sup> /School Fair**

90<sup>th</sup> Celebration – first weekend of term 4 - Saturday 14<sup>th</sup> October. Teresa Cutri coordinating - 1<sup>st</sup> meeting 15th February

School Fair – week 9 in term 3 - Saturday 16<sup>th</sup> September. Narelle Millington coordinating

g) **Canteen**

Kat has resigned from tuckshop coordinator role. Vanessa Thompson has taken up the position. There have been some amendments to this terms roster, please see Facebook page/school newsletter for edited version. Thanks to Kat for stepping up and keeping things running last year and to Ness for stepping in this year. Karlyn Settineri has also offered to help as needed and has been a great support. New system of weekly coordinators doing the ordering worked very well this week.

h) **Faction Swimming Carnival**

Is on 27<sup>th</sup> February – mark your calendars! 9.30 start – 12.30/1pm

Year 3-6 students participating

Less time constraints this year with a daytime event, so this year will allow for 3-4 novelty events for kids unable to swim the 25/50m distance

Sausage sizzle and juice box will be available for students, details to come via newsletter.

Only parents will be allowed to use the pool canteen facilities. Parent relay – Kate Caughey is on the job! Pack your bathers if you want a swim! Pauline will be looking for parent help soon.

i) **Volunteers**

There used to be a form that went out asking parents how they could contribute to helping and being involved in the school and P&F. Ray will hunt this down and pass back through the P&F for updating and distributing.

j) **Father Patrick** suggested there could be a Parish report added to the general business of the

P&F meeting. All in favour. Father Zyga left in January to move on to Esperance. Father Patrick is from the archdiocese of Perth, working directly with schools rather than through the Salvatorians. Father Patrick moves onto Goomalling as of February 21st. Father Andrew Bowron will be the new Parish Priest starting at St Marys on February 22<sup>nd</sup>.

Suggestion that we have a donations box of non-perishables, toiletries etc at the school for items that can be donated to the Christian bookshop in Merredin. Suggestion that the school produce a prayer book for school families. Is there a St Mary's day? Starts with a mass and then fun/games for the rest of the day, involving the students/staff and parents.

**10** **Next Meeting:** Monday 20 March at 7:30pm

**11** **Close:** 8.37pm